

**ST. ALBERT AND AREA
RETIRED TEACHERS' ASSOCIATION**



**REPORTS OF THE EXECUTIVE
OFFICERS FOR THE ANNUAL GENERAL
MEETING**

MAY 14, 2026

TABLE OF CONTENTS



	Page
Minutes of 2025 AGM	3
Executive Officers' Reports	
• President	5
• Vice-President	6
• Past Presidents	6
• Executive Secretary	8
• Membership Convenor	8
• Breakfast and Coffee Coordinator	
• Program Convenor	9
• Branch ARTA Representative	10
Financial Statement	ATTACHED
Budget 2025-2026	ATTACHED
Appendix A: STARTA Executive Members Job Descriptions	11
Appendix B : STARTA Revised Policies and Procedures	

President:

Sue Kennedy

**S
T
A
R
T
A**

**E
X**

ECUTIVE 2025-2026

Vice President:	Violet Oko
Past Presidents:	Mary O’Neill and Wendy Poirier
Treasurer:	Lou Duigou
Secretary:	Donna Federation
Membership Convenor	Vacant
Breakfast & Coffee Coordinator	Vacant
Program Convenor	Donna Mayer
Branch ARTA Rep	Gail Cuff
Communications	Vacant
Historian	Vacant

**St. Albert and Area Retired Teachers’ Association
Annual General Meeting
June 4, 2025, 2:30 p.m.
St. Albert Seniors Association Centre**

1.	<p>Call to Order</p> <p>Susan Kennedy called the meeting to order at 2:40 p.m. and welcomed those present.</p> <p>The quorum requirement of 20 members was met.</p> <p>The number of members attending was 56.</p>
2.	<p>Approval of Agenda</p> <p><u>Motion:</u></p> <p>That the agenda for the June 4, 2025 STARTA Annual General Meeting be approved as circulated.</p> <p>Moved by Donna Meyer; seconded by Donna Federation. Motion passed.</p>
3.	<p>Approval of Minutes of April 26, 2024 Annual General Meeting</p> <p><u>Motion:</u></p> <p>That the Minutes of the April 26, 2024 STARTA Annual General Meeting be approved as circulated.</p> <p>Moved by Ardyth Garrison; seconded by Lynne Duigou. Motion passed.</p>

4.	<p>Approval of the 2024-2025 STARTA Annual Report</p> <p><u>Motion:</u> That the Annual Report for 2024-2025 including The St. Albert Retired Teachers' Association Policies and Procedures be accepted as circulated. Moved by Betty Mackey; seconded by Marian Rex Howard. Motion passed.</p>
5.	<p>Financial Statement</p> <p><u>Motion:</u> That the Financial Statement for the 2024-2025 fiscal year be accepted with the correction to Breakfasts under Revenue heading on page 10. Moved by Lou Duigou; seconded by Frank Parker. Motion passed.</p> <p>Lou thanked Brenda Kane and Leo Bruseker for their review of the Financial Statement.</p>
6.	<p>Budget for the Year 2025-2026</p> <p><u>Motion:</u> That the budget for 2025-2026 be accepted as circulated. Moved by Gail Cuff; seconded by Betty Mackey. Motion passed.</p>
	<p>Thank You to Retiring Executive Member Maurine Maslin Susan Kennedy thanked Maurine Maslin who is retiring from the executive and noted her significant contributions as Membership Convener and Breakfast Coordinator.</p>
8.	<p>Call for Nominations or Volunteers for Positions of Membership Convener, Membership Coordinator, Historian, Communications/ Newsletter. There were no nomination; no volunteers.</p>
9.	<p>New Business</p> <p>a) Free Memberships for Contact People <u>Motion:</u> That the contact people who phone and e-mail members and record RSVPs for all activities be given free memberships. Moved by Maurine Maslin; seconded by John Buma. Motion passed.</p> <p>b) ARTA Wellness Walk Sue encouraged everyone to participate in the ARTA Wellness Walk in Morinville on Thursday, June 5.</p>
10.	<p>Group Activity Members were asked to propose solutions for how STARTA can function without a Membership Convener and a Breakfast Coordinator. The following ideas came from group discussions.</p>

	Spend money to hire a tech person to set up membership list and mailing list Send only one blanket e-mail to all members to advertise STARTA events Get two people for membership convener and breakfast coordinator roles
11.	Adjournment Susan Kennedy adjourned the meeting at 3:50 p.m.

EXECUTIVE OFFICERS' REPORTS

PRESIDENT'S REPORT

The STARTA Executive made a decision to improve upon the already terrific breakfast meetings and to subsidize more of the events held to improve our membership numbers. We also decided to find speakers that cost more and this seemed to really work well. Thank you to all who attended this year's events and from the comments that I heard from many was that the efforts put into these events were greatly appreciated.

Another event chosen to boost attendance was the Pub Night held in October, which successfully resulted in STARTA gaining new members. An unexpected and very positive development was that the event became a fundraiser for the Hardship Funds of three ATA locals — St. Albert Public, St. Albert Separate, and Sturgeon School Division — with each receiving \$250.00.

The Pub Night also brought the three ATA Local Presidents to the event and led to follow-up visits when the cheques were presented. I had the opportunity to meet many teachers, talk with them about STARTA, and several expressed interest in joining once they retire.

Another highlight was that Wendy Poirier and I were invited to the ATA Induction Ceremony for St. Albert Public, where we presented gifts to each of the inductees as well as to several retiring teachers.

We also had 2 other coffee events that were very well attended and had some entertainment as well at these events.

We also had a 6 week program called “Not Falling for You” which was very well attended. This program gives advice and practices moves that help seniors from falling down. Another program was a Pole Walking exercise. As well very well attended and well received.

Gail Cuff and I attended Central Alberta Teachers’ Convention where we showcased ARTA benefits and our new STARTA brochure. I will be attending the ARTA retreat later this month.

STARTA also won for having the best turnout at the ARTA Wellness Walk, which is something that we hope to achieve again this June.

Part of being STARTA President is membership on the ARTA Board of Directors. I attended several meetings of the Board.

Thank you to all of you for your support at the different events and as well your comments.

*Respectfully submitted,
Susan Kennedy*

VICE-PRESIDENT’S REPORT

In my role as vice-president, I was present for all of the STARTA Executive meetings held this year (chaired two of them) and attended all four breakfast gatherings at the Sturgeon Valley Golf & Country Club, the pub event at Endeavour Brewing and Coffee Roasters, the coffee parties at Ironwood Estates and Red Willow Seniors Centre, as well as the luncheon and Annual General Meeting (AGM) at the seniors centre last June.

I participated in the ARTA Strategic Planning Retreat in Banff last May, the ARTA Heart and Sole Walk at the Morinville Recreation Centre in June and the ARTA AGM in Edmonton in October. Four Mayfield Dinner Theatre outings were organized in the past fiscal year for branch members and their guests who were able

to purchase tickets at a 15% discount off the base price for two of the shows and a 25% discount for the other two.

I also updated branch membership information when memberships were renewed and checked off the names of attendees who paid via e-transfer at the March breakfast meeting at the golf course.

The STARTA branch continues to offer a variety of activities for its members in an effort to keep them active and engaged.

Respectfully submitted,

Vi Oko

PAST-PRESIDENTS' REPORT

Together, Mary Pat and Wendy serve on the STARTA Executive, attending meetings and providing support as needed. This past year, due to fewer members on the Executive, we also assumed the additional responsibilities of Membership Convenor and Breakfast and Coffee Coordinator. At breakfast meetings, we verify the members who RSVP with those who attend to ensure accurate attendance numbers. Our primary role is to confirm attendance with the golf course management.

With the discontinuation of the newsletter, Wendy now sends occasional News Flashes to keep members informed of upcoming events and other important information as requested by the Executive.

ARTA Retiree Packages containing information about STARTA were sent out in June 2025 to the School Board Offices in St. Albert, Morinville, and the Francophone School Board in Bonnie Doon. The Board Offices have agreed to distribute these packages to retiring teachers within their divisions.

Past Presidents are responsible for seeking nominations for vacant positions on the STARTA Executive for the upcoming year. While all current Executive members have agreed to continue in their roles, several important vacancies remain:

Breakfast and Membership Coordinator: This coordinator works with the Contact Committee to distribute information about upcoming breakfast and coffee meetings. They compile attendance numbers from the Contact Committee and relay them to the venue prior to each event. The coordinator also maintains up to date membership records.

Historian: This position involves taking photos at STARTA events. Historically, printed photos were kept in scrapbooks. Our most recent historian modernized the

process by creating PowerPoint presentations from event photos, which could be shared at meetings throughout the year.

Communications: This role involves sending information about STARTA and ARTA events to ensure members remain informed. Because some STARTA members no longer attend breakfasts but continue to support the Branch, we keep them updated through News Flashes.

It is vital to STARTA's continued success that new volunteers step forward to support the work of the Executive. Fresh perspectives strengthen the organization and keep it engaged. We rely on our membership for active participation, and additional volunteers are needed.

Respectfully submitted,

Mary Pat O'Neill

Wendy Poirier

EXECUTIVE SECRETARY REPORT

I have been secretary on the STARTA executive since 2022. My responsibilities include recording and archiving Minutes of all Executive Meetings and securing a room for our meetings at the St. Albert Protestant School Board Office. I assist other executive members in their duties when they need extra hands. There is a strong team approach.

I have commented often that it is truly a pleasant experience to serve on this executive and I would strongly encourage STARTA members to consider taking a turn. You will be definitely supported as you take on a role.

MEMBERSHIP AND BREAKFAST/COFFEE CONVENOR REPORT

STARTA recorded 115 memberships this year, including 7 Lifetime Memberships. At our 2025 AGM, members approved a policy granting Lifetime Membership to STARTA members who reach 90 years of age. Our current Lifetime Members are:

Eryl Jones, Helen Kieran, Alex Letts, Peggy Letts, Joan Mestinsek, Susan Supruniuk, and Alison Weingardt.

In 2025–2026, the Contact Committee, comprised of 12 members, reached out to the membership with information about four breakfast meetings, three coffee meetings, and one pub night. The Committee gathers names and attendance numbers so accurate counts can be provided to each venue. Thank you to John Buma, Donna Chanasyk, Val Crutchfield, Lou Duigou, Donna Fedoration, Adoline Glenn, Sharron Kontuk, Betty Layton, Joan Mestinsek, Joy Tomek, Reggie Welsh, and Donna Wyatt for their dedicated service. To recognize their contribution, members approved at the 2025 AGM that Contact Committee volunteers receive a free annual membership.

STARTA continues to hold its breakfast meetings at the Sturgeon Valley Golf Course and Country Club. On average, about 70 members attend these gatherings, which offer a wonderful opportunity for colleagues and friends to reconnect, enjoy conversation, and take in a thought provoking program along with a delicious breakfast buffet. This year’s Annual General Meeting will also be held at the golf course, following a Luncheon Burger BBQ.

STARTA hosted two coffee parties this year at Ironwood Estates in January and the Red Willow Seniors’ Centre in March. A highlight of the year was an added event—a pub night at Endeavor Brewing and Coffee Roasters. Held during the Alberta Teachers’ Strike in October, it provided an opportunity for a “Red for Ed” gathering in support of striking teachers from the three District Offices in the STARTA area. Donations were collected to assist teachers experiencing financial hardship during the strike. The District Offices expressed sincere appreciation and were represented at the event.

Respectfully submitted,

Wendy Poirier

Acting Membership Convener

PROGRAM CONVENOR REPORT

We had a busy year with several opportunities available to STARTA members including three breakfasts, two coffee parties and a pub event.

At the Friday, September 26 breakfast, Chance, a Sweet Adoline barbershop style quartet entertained. Their upbeat style and positive musical messages were a great way to kick off our season.

STARTA planned a new activity this year for October. A pub event was held at Endeavour in Campbell Park. Members sampled some craft beers brewed right at Endeavour. As well, we were able to tour the brewing facility and learn a great deal about their process and beer making in general. Beer not your “cup of tea”? Well, members were able to enjoy a latte or cappuccino made from Endeavour’s in house roasted coffee.

Members who attended breakfast on Thursday, November 27 heard Darwin Li tell the story of his near death experience while dragon boat racing in Edmonton. As well a book and puzzle sale was held that day. Proceeds were donated to the Food Bank. Thank you to generous members for donating to those in our community that need help.

Ironwood Estates hosted the January coffee party, which meant there was no cost to members. A lovely spread of goodies was enjoyed and tours were available. Those in attendance could take home a mug and enter a draw for a door prize.

On Friday, February 27, Shari Strachan, Director, St Albert Heritage Museum and story teller extraordinaire regaled us with tales of the rich history of St. Albert.

The March coffee party was held at Red Willow Senior Centre. The Groovy Gang entertained as we sipped our drinks and munched on fresh baked cookies. The choir featured Canadiana music and invited us to sing along to many songs.

Friday, April 24, at our final breakfast for this year, Rob Dante, magician provided magical moments of awe and wonder and sleight of hand. He left us wondering what was “real”.

Additional Opportunities:

STARTA members, Dawn Curran and Gail Cuff are trained facilitators of Not Falling for You, a FREE twelve week balance and strength class. This year the fall class was held in the Little White Schoolhouse and a winter class at the Legion.

Eldon from Chartwell Retirement Living invited us to sharpen our minds at Fit Minds, a FREE, seven week course designed to help stave off dementia.

*Respectfully submitted,
Donna Mayer*

BRANCH ARTA REPRESENTATIVE (BAR) REPORT

As the BAR representative, I attend the STARTA Executive meetings, breakfast meetings and coffee meetings. I make myself available to the Executive for assistance at registration, phoning members and facilitating the various activities.

In January, ARTA offers an in-service event to allow BAR representatives to gain a better understanding of their role with ARTA so that they may use this knowledge at the various Teachers' Conventions. I attended the North Central Teachers' Convention, assisting at the ARTA booth on both Thursday and Friday.

I look forward to attending the AGM on May 14 and the STARTA Wellness Walk on June 4 at the Morinville Recreation Center. I hope to see you there!

Respectfully submitted,

Gail Cuff

Appendix A **STARTA Executive Members - Job Descriptions**

President	
1.	Serves as an elected member of the Executive Committee.
2.	Attends and presides at meetings of STARTA, including Executive Committee Meetings, Breakfast Meetings, and the Annual General Meeting.
3.	Prepares an agenda for each of the above meetings, including the Annual General Meeting.
4.	Represents STARTA on the ARTA Board of Directors as a voting member.
5.	Represents STARTA at the ARTA Annual General Meeting as a voting member.
6.	Attends the ARTA Training for Branch Presidents in the fall.
7.	Serves as official spokesperson for STARTA.
8.	Prepares an annual report for the Annual General Meeting.
9.	Serves as ex-officio member of all committees except the Nominating Committee.
10.	Exercises all powers and performs all duties normally incident to the office of president.
11.	Encourages the Executive Committee to promote STARTA.
	Expectations of the President: <ul style="list-style-type: none"> • Shares ideas and guidance with the Executive Committee. • Assists Executive Committee as needed. • Uses creative problem-solving techniques to approach problems and/or conflicts as they arise.

	<ul style="list-style-type: none"> Promotes growth of the organization.
Vice President	
1.	Serves as an elected member of the Executive Committee.
2.	Attends meetings of STARTA, including Executive Committee Meetings, Breakfast Meetings, and the Annual General Meeting.
3.	Provides assistance to the President and Executive Committee for Branch activities as needed.
4.	Arranges the venue and menus for the breakfast meetings and meets with the staff of the venue in June to set dates and prices and menus for the coming year.
5.	Provides ongoing feed back to the management and Executive Committee regarding the meals and venue activities.
6.	Chairs breakfast meetings and Executive Committee meetings in the absence of the President.
7.	Attends the Annual General Meeting of ARTA if required.
8.	Attends the ARTA Board of Directors' meetings if President is unable to attend.
9.	Updates job descriptions for each executive position as changes are made by the Executive Committee.

Past President	
1.	Serves as a member of the Executive Committee for one term at conclusion of presidency.
2.	Attends meetings of STARTA, including Executive Committee Meetings, Breakfast Meetings, and the Annual General Meeting.
3.	Forms and chairs the nominating committee.
4.	Assembles reports of the Executive Committee for the AGM.
5.	Conducts the elections for the incoming Executive Officers at the AGM.
6.	Prepares retiree packages to bring to School Board Offices in St. Albert, Morinville, Strathcona County and the Francophone School Board in Bonnie Doon.
7.	Provides “back-up” services, such as acting as Master of Ceremonies for times when other executive members are unavailable.
8.	Emails News Bulletins and updates to the most current STARTA Membership List (<i>information may be updated after each breakfast for new members or informational changes</i>).
9.	Emails News Bulletins to ARTA Website Manager (Tony) and the ARTA Board of Directors.
10.	Shares ideas, guidance, and expertise with the Executive Committee.
11.	Assists Executive Committee as requested.
Secretary	
1.	Serves as an elected member of the Executive Committee.
2.	Attends meetings of STARTA, including Executive Committee Meetings, Breakfast Meetings, and the Annual General Meeting.
3.	Records minutes of the Executive Committee Meetings and emails minutes to the Executive Committee after the meetings.
4.	Records minutes of Annual General Meeting and brings them forth for approval at next Annual General Meeting.
5.	Stores minutes of the Executive Committee Meetings and Annual General Meeting in STARTA filing cabinet each year.
6.	Refers correspondence to the Executive Committee.
7.	Replies to correspondence on behalf of the Executive Committee.
Treasurer	
1.	Serves as an elected member of the Executive Committee.
2.	Attends meetings of STARTA, including Executive Committee Meetings, Breakfast Meetings, and the Annual General Meeting.
3.	Receives and disburses money on behalf of STARTA.
4.	Collects money for breakfasts, balances the money collected with the number of people, and pays the breakfast bills.
5.	Collects membership dues and deposits the money.
6.	Deposits money from book sales and auctions.
7.	Keeps a record of all transactions.
8.	Prepares a monthly statement for each executive meeting.
9.	Arranges for an annual review of the financials ahead of the Annual General Meeting.
10.	Prepares a yearly financial report for the Annual General Meeting. This includes a balance sheet, income statement, as well as a budget for the following year.

11.	Writes cheques for expenses incurred by members.
12.	Balances the monthly statements from the bank with treasurer's record.
13.	Keeps an accurate account, with cheque stubs and bills submitted, of all transactions.
14.	Arranges a meeting with bank for co-signers of cheques.
Membership Convener	
1.	Serves as a member of the Executive Committee by appointment.
2.	Attends meetings of STARTA, including Executive Committee Meetings, Breakfast Meetings, and the Annual General Meeting.
3.	Updates and maintains the STARTA Membership Directory for current membership status, address, email, and phone information.
4.	Collects Membership Dues and provides Membership Information Form to new people or to those whose contact information has changed.
5.	Provides Membership Cards at the time of fee payment.
6.	At each breakfast: <ul style="list-style-type: none"> • Provides names of new members to the President at the Breakfast Meeting so that they may be recognized and given a STARTA pin.
7.	Provides monthly membership updates to the STARTA News Bulletin distributor (Past President) and Breakfast Coordinator.
8.	Provides monthly membership updates to the organizer of the name tags.
9.	Keeps running tally of the number of STARTA memberships and provides membership list or numbers of STARTA Members to Executive Committee as required.
10.	Provides the list of Branch Members to ARTA when requested.
Program Convener	
1.	Serves as a member of the Executive Committee by appointment.
2.	Attends meetings of STARTA, including Executive Committee meetings, Breakfast Meetings, and Annual General Meetings.
3.	Forms and meets with a Program Committee to design a yearly program of topics based on suggestions from STARTA members, the Executive Committee, and the Program Committee. Then, presents this proposal to the Executive Committee in August for approval.
4.	Books speakers, in a timely fashion, to present the proposed program agreed upon by the Executive Committee.
5.	Provides the Breakfast Coordinator and News Bulletin Editor with information about speakers for publicity purposes
6.	Arranges for special audio-visual equipment and table set-up with the venue as needed by the presenters.
7.	Meets the speaker on the morning of the breakfast, introduces the topic and speaker to the audience and thanks the speaker after the presentation.
8.	Arranges payment of speaker fee or donation with the Treasurer.
9.	Helps with special events such as the silent auction or book sales or summer picnic as needed.

Breakfast Coordinator	
1.	Serves as a member of the Executive Committee by appointment.
2.	Attends meetings of STARTA, including Executive Committee Meetings, Breakfast Meetings, and the Annual General Meeting.
3.	Arranges, in the spring, for volunteers to be the Contact People for the upcoming year.
4.	Establishes the phone lists for the Contact People ensuring that all people on the STARTA Membership Directory are included on the phone lists (unless otherwise requested).
5.	In September: <ul style="list-style-type: none"> • Emails the phone lists or provides hard copies of the lists to Contact People and creates hard copies for the Breakfast Coordinator's use.
6.	Before each breakfast occurs: <ul style="list-style-type: none"> • Shares the breakfast information with each Contact Person and provides the timeline required to gather the names and numbers of people attending and dietary considerations. • Compiles the information from the Contact Persons and records that information on the STARTA Contact Team Number Count Sheet. • Transfers information to a Master Breakfast List. This list is vital for the Coordinator on the morning of the breakfast. • Reports to the venue, at the date required, the numbers attending and any specified dietary concerns.
7.	At each breakfast: <ul style="list-style-type: none"> • Records on the Master List those members who have prepaid by eTransfer. • Collects breakfast fee and records attendance as members enter the facility. • Calculates on the Master List the number of attendees that day. • Helps the Treasurer to count the money and balance the books for that breakfast.
8.	After each breakfast: <ul style="list-style-type: none"> • Updates The Contact Team Number Count Sheet • Updates the Phone List • Updates by colour coding, those who showed up without notification and those who said they were attending but didn't.
Communication	
1.	Serves as a member of the Executive Committee by appointment.
2.	Attends meetings of STARTA, including Executive Committee meetings, Breakfast Meetings, and Annual General Meetings.
3.	Produces a monthly News Bulletin which advertises upcoming events, provides background for the breakfast meetings and news about members, and includes other newsworthy items.
4.	Forwards the News Bulletin to the Past President for emailing to the STARTA Contact List.
Historian	
1.	Serves as a member of the Executive Committee by appointment.
2.	Attends meetings of STARTA, including Executive Committee meetings, Breakfast Meetings, and the Annual General Meeting.
3.	Records STARTA events by taking photos at occasions such as monthly Breakfast Meetings, Summer Picnic, etc.
4.	Gathers, organizes, and preserves items which are of interest to STARTA members and associate members.

5.	Preserves those pictures, along with copies of current STARTA newsletters, in albums or on digital media, noting names and dates whenever possible.
6.	Makes those picture records freely available to STARTA members and associates by displaying them at Breakfast Meetings.
7.	Collects published items which mention STARTA members or associates and adding those to the STARTA albums.
8.	Continues to ensure proper storage and preservation of STARTA historical records such as minutes of Executive Meetings, etc. Currently these items are stored in a filing cabinet (property of STARTA) at the St. Albert Protestant Board of Education's District office.
Branch ARTA Representative (BAR)	
1.	Serves as a member of the Executive Committee by appointment.
2.	Attends meetings of STARTA, including Executive Committee Meetings, Breakfast Meetings, and Annual General Meetings.
3.	Attends ARTA meetings as the STARTA BAR.
4.	Acts as a branch representative for ARTA and serve as an information resource for current and future ARTA members on a local level with the support of ARTA Staff and strategic partners.
6.	Updates and informs STARTA members on the “Happenings of ARTA” such as upcoming events; committee initiatives; available grants updates to ARTA Benefit Plan; and organizational changes at the provincial level.
7.	Facilitates communication links between the STARTA and the provincial ARTA office. Serves as the liaison at the branch level, and connects questions with the appropriate ARTA expert.
8.	Clarifies facts about ARTA membership eligibility, retirement planning and wellness for members.
ARTA Pension Specialist	
1.	Serves as a member of the Executive Committee by appointment.
2.	Attends meetings of STARTA, including Executive Committee Meetings, Breakfast Meetings, and Annual General Meetings.
3.	Attends ARTA meetings as the STARTA Pension Specialist Representative.
4.	Delivers presentations about the benefits of ARTA, as well as the Retiree Benefit Plan and serves as an information resource for ARTA members with the support of ARTA’s Executive and staff.
5.	Supports the Branch ARTA Representative (BAR) in making presentations to STARTA members on changes to the benefits plans.
6.	Makes information presentations to future ARTA members at pre-retirement seminars hosted by the ATA and at the annual Teachers’ Conventions.
7.	Communicates with the provincial ARTA office in advance of the presentation on the presentation details, and reports back to the office with the number of attendees following the presentation.

Appendix B
St. Albert and Area Retired Teachers' Association
Policies and Procedures

1.0 Membership

- 1.1 A one-year (1) complementary membership is offered to eligible retired teachers upon application for a STARTA membership.
- 1.2 Associate members of ARTA are eligible for STARTA membership.
- 1.3 Upon notification of a member of the STARTA Executive, a life membership in the association will be granted to any member who reaches ninety (90) years of age.
- 1.4 A member's name will be removed from the membership list upon request or one (1) year after the member's registration has expired due to non-payment of fees.

2.0 STARTA Breakfasts

- 2.1 No meat products are to be added to egg dishes served at STARTA breakfasts.
- 2.2 A draw will be held for each of the two gift baskets used as door prizes at every STARTA breakfast.

3.0 Special Events

- 3.1 A wreath will be purchased from the St. Albert branch of the Royal Canadian Legion for placement at the city cenotaph during Remembrance Day services.
- 3.2 STARTA will make a monetary donation to the St. Albert Food Bank and Community Village at a branch event that precedes Christmas each year. Members will be availed the opportunity to contribute food items or monetary donations as well.
- 3.3 No price tags will be attached to items at book and puzzle sales; instead, payment will be by donation.
- 3.4 STARTA will provide financial support for each Second Wind Conference.

4.0 Business and Political Advertising or Presentations

- 4.1 No business advertising will be included in a STARTA communication, on the STARTA website or at any STARTA-sponsored event.
- 4.2 No political campaign materials or political presentations are allowed at a branch event.
- 4.3 STARTA is a non-religious and apolitical organization. Individual members are free to advocate for a particular cause, policy or point of view. They, however, do not represent the branch.

5.0 STARTA Representation

- 5.1 When choosing delegates to represent STARTA at the ARTA AGM or ARTA Retreat, the president shall select members who have expressed an interest in the event or have the potential to serve the local branch of ARTA in leadership positions. The ARTA office will determine the number of branch members who are also ARTA members eligible to represent the branch. The president will extend invitations in the following order: vice-president, secretary, treasurer, membership coordinator, breakfast/coffee coordinator, program convenor, past president.

6.0 Retrieval of STARTA Property

- 6.1 A STARTA Contact Information Form is to be completed and signed by all executive members, which will allow a STARTA representative to retrieve STARTA items or information held at the executive member's home or on their computer in the event they have suffered a serious illness, a debilitating injury, death or if some other extenuating circumstance has occurred.