



Northwestern Alberta Retired Teachers' Association

## **ANNUAL GENERAL MEETING AGENDA**

**Tuesday, June 16, 2020 10:00 am**

held via Zoom

Website: [www.artabranched.net/nwarta/net](http://www.artabranched.net/nwarta/net) Facebook: **NWARTA**  
Branch Emails: [northwesternretiredteachers@gmail.com](mailto:northwesternretiredteachers@gmail.com) (secretary)  
[nwarta.treasurer@gmail.com](mailto:nwarta.treasurer@gmail.com)  
[nwarta.president@gmail.com](mailto:nwarta.president@gmail.com)

1. **Call to Order** – welcome and introductions
2. **Approval of the Agenda**
3. **Approval of Minutes from Last AGM – May22, 2019**
4. **Alberta Societies Act during the time of Covid19** – Lorna McIlroy  
Election of 2020 - 2021 20 Executive
5. **2019 – 2020 Branch Report** Joan Godbout, President

**Guest Speaker – Lorna McIlroy, President**  
**Alberta Retired Teachers' Association**  
(20 min with time for questions)

6. **Financials** Maxine Maxwell, Treasurer
  - 6.1 Auditors Report/Comments
  - 6.2 Financial Statements
  - 6.3 Proposed Budget 2020 – 2021
  - 6.4 Membership Fees
7. **Business Arising from last AGM (May 22, 2019)**
  - 7.1
  - 7.2

**Guest Speaker – Daniel Mulloy, CEO** (*still to be confirmed*)  
**Alberta Retired Teachers' Association**  
(20 min with time for questions)

8. **New Business**
  - 7.1
  - 7.2

**Adjournment (by 11:30)**



**MINUTES**  
**ANNUAL GENERAL MEETING**  
**NORTHWESTERN RETIRED TEACHERS' ASSOCIATION**  
**MAY 22, 2019 10:00 am**  
**LIONS' LEARNING CENTRE, 9625 PRAIRIE ROAD**  
**GRANDE PRAIRIE, AB**

Website: [www.artabranched.net/nwarta/net](http://www.artabranched.net/nwarta/net)

Facebook: [Northwestern Retired Teachers](#)

Email: [northwesternretiredteachers@gmail.com](mailto:northwesternretiredteachers@gmail.com), [nwarta.president@gmail.com](mailto:nwarta.president@gmail.com)

**Coffee & Registration: 10:00 am**

1. **Call to Order:** Welcome and Introductions by President, Joan Godbout to the 11 signed in members at 10:10 am.  
Joan also invited those present to join in for lunch at 'State and Main Kitchen' restaurant after the meeting.
2. **Approval of Agenda**  
One item was added under 8.1 - Unreviewed Financials  
**MOVED by Mary Hemmingway, seconded by Betty Grunau to approve the amended Agenda.** **Carried.**
3. **Approval of the Minutes of the Annual General Meeting of June 13th, 2018**  
**MOVED by Angus Sutherland, seconded by Lorna McIlroy to approve the Minutes of June 13, 2018.** **Carried.**
4. **FIRST CALL for NOMINATIONS** - by Returning Officer, Lorna McIlroy - no nominations were offered.
5. **TRAVEL LOG 1 - Angus Sutherland gave a very interesting powerpoint presentation on their family holiday home and adventures in Costa Rica.**
6. **2018 BRANCH REPORT/HISTORY** - Joan  
An informative and colorful newsletter-like document was circulated where Joan had summarized all the reports/activities of the Branch for 2018. It was well received and appreciated.  
**MOVED by Lorna, seconded by Russ Snoble to accept the Branch Report for 2018.** **Carried.**
7. **SECOND CALL for NOMINATIONS** - Lorna - no nominations were offered.
8. **FINANCIALS** - Joan for Eva Scott
  - i) **Auditors Report - pending.**
  - ii) **Financial Statements were circulated and projected as a spreadsheet**

**summary of the financial activity for the Branch for 2018 -19.** An outstanding expense was the approx. \$2500 invoice for the 2019 New Frontiers Conference. A suggestion was made that we acknowledge our satisfaction with the services and reception extended to our Branch by the Stonebridge Hotel on Trip Advisor and possibly the BBB, in appreciation & as a courtesy.

**MOVED by Linda Schofield, seconded by Myrna Lemay that the Financial Reports be accepted, pending their review, by the end of June, 2019 and the results emailed to the membership. Carried.**

iii) **Proposed Budget 2019- 2020.** The proposed Budget was circulated and projected as a spreadsheet. She corrected a small error (removal of the small number 1 beside 'donations').

**MOVED by Mary Hemmingway, seconded by Gail Schau that the revised 2019-20 Budget be approved. Carried.**

9. **TRAVEL LOG 2 by Ted Frazer. Ted told the adventure of his being stranded and having to spend the night in a cave along the Sulphur River near Grande Cache.**

10. **BUSINESS ARISING (AGM June 13 , 2018)**

i) **Motion (7a)** *To review NWARTA's Membership in the Chamber of Commerce in the upcoming year and to come with a recommendation for the 2019- 2020 financial year/budget. Discussion.*

*Joan Godbout – Marlene Reddekopp* **CARRIED**

Consensus from the group was to renew membership in GP Chamber of Commerce for another year so we can continue holding our meetings in Centre 2000. We are able to hold the Executive meetings free of charge in the Boardroom and pay a reasonable fee to rent the Al Robertson Room for our larger events.

**MOVED by Helen Neufeld, seconded by Russ Snoble that we renew our membership with the Chamber of Commerce for another year. Carried.**

ii) **NWARTA Donation to ARTA Charitable Foundation - Helen Neufeld**

Helen spoke about the Donor Wall being erected by the Charitable Foundation in the ARTA Office to showcase the donations being made by the various groups, according to the size of the donation.

A \$500.00 donation would be presented as a glass brick on this wall. Since NWARTA has already donated \$300, another \$200 donation would qualify for NWARTA to have a brick on the wall. All donations made to the Foundation are used to fund non-profit charities for the betterment of seniors throughout the province.

**MOVED by Helen, seconded by Russ that NWARTA donate another \$200 to the ARTA Charitable Foundation for a total donation of \$500. Carried.**

iii) **Postal Box Rental - Joan**

Joan proposed NWARTA look into paying a fee/±\$160/year for a mailbox, possibly at the

outlet in Westgate, Grande Prairie, so that there is a permanent address no matter the changes to the Executive.

**MOVED by Mary Hemmingway, seconded by Gail Schau that NWARTA rent a postal mailbox and have a permanent address. Carried.**

(Maxine & Joan will look into making the arrangements).

## **11. NEW BUSINESS**

### **i) Bylaw Review**

Joan circulated a very comprehensive and colorful document outlining the current/old Bylaws along with the proposed changes.

A few points were highlighted:

- p.7 6.2 some positions may be shared by members as 'joint', excepting President (as suggested by ARTA's legal council)
- p.8 10.3 Quorum is stated as 10% for larger branches, like Edmonton, so NWARTA is proposing 10% for a quorum.
- A suggestion made from a member to move the AGM towards the end of June, to be more in line to the 'fiscal year'
- Joan will amend the By-law for moving AGM as suggested.

**MOVED by Nancy Hope, seconded by Russ Snoble to approve the amended By-laws. Carried**

Nancy also acknowledged the huge amount of work that had gone into the updating of the Bylaws by Joan and the Executive and asked the group to show their appreciation by applause.

## **12. THIRD CALL For NOMINATIONS - Lorna**

Lorna made the 3rd and final call for nominations - none were made.

## **13. ELECTIONS - Lorna McIlroy**

Lorna declared the following NWARTA slate of Officers elected as presented for 2019-20:

**President** - Joan Godbout

**Vice-President** - Russ Snoble

**Secretary** - vacant

**Treasurer** - Maxine Maxwell

**Directors:** Helen Neufeld, Gail Schau, Linda Schofield, Eva Scott, plus 2 vacancies.

## **14. TRAVEL LOG 3 - Joan gave a very informative and interesting powerpoint presentation of her travel adventures in India, Egypt and ??**

**15. SIGNING AUTHORITY (ATB) 2019 - 2020**

**MOVED by Helen, seconded by Ted Frazer that signing authority for the  
NWARTA bank account at Alberta Treasury Branch be any 2 of the following 3  
Executive Members:**

**Joan Godbout, Russ Snoble and Maxine Maxwell.**

**Carried.**

**16. ADJOURNMENT - Linda Schofield at 12:30 pm**

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
President

\_\_\_\_\_  
Date



# Northwestern Branch of the Alberta Retired Teachers' Association 2019 – 2020 Branch Report to the Annual General Meeting

June 16, 2020

## 2019 – 2020 Executive



Back Row (L to R):

**Maxine Maxwell**  
**Sue Mills**  
**Yvonne Mury**  
**Linda Schofield**  
**Russ Snoble**

Treasurer  
Communications  
Director  
Wellness  
Director & ARTA Rep

Front Row (L to R):

**Gail Schau**  
**Joan Godbout**  
**Karen Patten**

Director  
President  
Secretary

Missing from this photo:

**Lorna McIlroy**

NWARTA Past President &  
ARTA President

## NWARTA Executive Are Busy

- The team began **monthly meetings** in September planning for the year's social and wellness activities/events.
- Together the exec members form **a great team** and each pitch in to facilitate Branch events. With the use of Google Drive, exec members are also able to cover for one another.
- A few spring exec meetings were held via Zoom looking towards **AGM** and a **Spring Walk** and tail-gate lunch at Kleskun Hill Park.

## The Executive have taken on several behind-the-scenes projects/activities including:

- **phoning members** about upcoming events.
- applying for event **grants from ARTA** in order to maintain reasonable prices for members.
- applying for an Alberta Gaming License for events and submitting the required report afterwards.
- working steadfastly to submit information and review the format of the **NWARTA website**.
- continuing to create community awareness of NWARTA events/activities
- **promoting community inclusivity** and working with like-minded groups (Alberta Council on Aging, Studio 50, Seniors Outreach, Chamber of Commerce)
- submitting names of deceased members to ARTA. The **In Memoriam** initiative recognizes these members in *News&Views* and \$50 is donated to the Foundation in their honor.
- attending Trumpeter and Northern Spirit ATA Local's Retirement-Induction to give retirees a small congratulatory gift.

## Membership

- As of June 5, 2020, NWARTA had **130 members**. There are: 93 Regular; 10 Associate; 22 Lifetime members.
- Sixty-two members have prepaid for their 2020 membership.
- The membership fee remains at \$10. To keep membership low, NWARTA operates at cost recover for each event.



## Events and Activities

- Area retired teachers are **grateful to Barry Edgar** and his team for organizing the Back-to-School Breakfast, September 3. **Another great success!**
- Some members walked after the Breakfast and later in the month members went on Fall Ramble at Saskatoon Mountain – such beautiful fall colours.
- Yvonne and Maxine laid a wreath on behalf of NWARTA at the Legion's Remembrance Day Ceremonies.
- NWARTA members and guests enjoyed a **St Nicholas Luncheon** (December 6) with entertainment provided both the **GPPSD School Orchestra** and **Seniors' Reading Theatre Grande Prairie** (we're proud to say several performers are also NWARTA members).
- **A note of thanks to member Angus Sutherland** who once again helped by selling tickets for a 50-50 draw at the St Nicholas Luncheon. The proceeds went to St Lawrence Centre and thanks also to **Myrna Lemay** who donated her winning portion.
- Wellness Director Linda organized and hosted the **Summer Wellness Day** (July 11) which included the Biometric Testing Clinic, a morning bird-sighting walk in Muskoseepi Park led by Russ, a picnic lunch, and afternoon lawn games.
- In February, Linda also organized NWARTA's **2<sup>nd</sup> Winter Wellness Day** with a theme appropriate for the month – *Maintaining a Heart-Healthy Lifestyle*. The Biometric Testing Clinic ran concurrently with sessions: Heart-Healthy Exercising, Heart-Healthy Eating, AED (Automated External Defibrillator) presentation, and an introduction to Tai Chi.
- **Another note of thanks** – both these Wellness Days were *free* to attend thanks to ARTA's support. ARTA arranged for the Biometric Clinic and provided Wellness Grants.
- Unfortunately, circumstances required NWARTA to forego plans for its spring **6<sup>th</sup> New Frontiers Conference**. There is hope that the organizing and planning were all for naught as the 6<sup>th</sup> Conference is postponed to **Monday, May 10, 2021**.



## More Initiatives

- **Thanks to Gail** for making gift stockings for the music students who came to entertain at the St Nicholas Luncheon and **thanks to Yvonne** for making cookies as well as muffins for the Winter Wellness Day.
- Most exec members attend meetings and volunteer with other community groups, including: Seniors Outreach Interagency, Studio 50, Probus, Chamber of Commerce, Alberta Council on Aging ...
- Russ, as one of the Branch's ARTA Reps, continues to deliver presentations to prospective retirees at Convention and retiree seminars. He also maintains contact with the ATA District Rep and the ATA Locals in the northwest region in order to bring awareness of the benefits of ARTA and NWARTA memberships.
- Joan attended Mighty Peace Teachers' Convention Board planning meetings; members helped in setting up for Convention and hosted the ARTA/NWARTA booth. Lorna and Russ provided a presentation to prospective retirees.



**Accessing your Retiree Benefits  
Plan is about to get easier**

**Announcement coming September 2020**



## ARTA Events Throughout the Year

- At the end of May 2019, Russ, Linda and Joan represented NWARTA at the **ARTA Spring Retreat** in Canmore. Helen Neufeld represented the Retired Teachers' Foundation and Lorna came as the Association's vice president. The theme was *organizational excellence*; attendees were recognized for their years of service to ARTA. Then Vice President Lorna was honoured for 10 years of volunteer service to ARTA.
- There are four **ARTA Board of Directors meetings** each year; Joan represented the Branch at each of these (September, November, February, and the last one in May occurred via Zoom).
- **ARTA's Annual General Meeting** was held at the beginning of October 2019. NWARTA was eligible to send two Branch delegates. Russ and Sue along with Joan as president represented the Branch. Also, **Lorna was elected as president of the Association.**
- At the September 2019 Board of Directors meeting the **Donor Recognition Wall** of ART Foundation was unveiled. Subsequently, at the November meeting, Joan presented a cheque on behalf of the Branch for \$200 to Gordon Cummings, Chair of the Foundation. Now with a donation totaling \$500, NWARTA is eligible to have its name on the Donor Recognition Wall
- The **May 2020 Retreat** was postponed to 2021 and the Board of Directors meeting that usually occurs after Retreat was held via Zoom.
- At the most recent Zoom meeting, Board members were directed to pass on a message to the membership to **watch for a big announcement in September.** There are exciting changes in the works.









Northwestern Alberta Retired Teachers' Association

## Financial Report for the Annunal General Meeting

June 16, 2020

**Revenue**

2018-2019 Memberships	\$340.00	
Prepaid Memberships	\$370.00	
Events - Registrations	\$1,575.00	
Grants-in-Aid & Donations	\$1,437.80	
<b>Total Revenue</b>		<b>\$3,722.80</b>

**Expenses**

Community Membership	\$151.64	
Promotions	\$580.80	*
Donations	\$578.50	**
Duplicating & Printing	\$78.18	
Events - Food Services	\$1,484.88	
Facilities & Equipment Rental	\$189.00	
Gifts and Prizes	\$234.58	
Office Supplies	\$72.03	
Postage	\$206.65	***
New Frontiers Conference	\$549.41	****
Technology	---	
Wellness Events	\$129.40	
<b>Total Expenses</b>		<b>\$4,255.07</b>

**Notes**

\* Grant received from ARTA for promotion to ATA Locals

\*\* includes \$257 from 50/50 Draw; winner donated her winnings as well to St. Lawrence Centre and \$200 ART Foundation

\*\*\* Incudes \$257 from the 50/50 draw and the winner donated her winnings; Remembrance Day Wreath; ART Foundation

\*\*\*\* Prepaid airfare for NF Keynote Speaker (awaiting refund or used in 2021)

**Additional Note: Closing Bank Balance as of May 21, 2020 \$3571.56**



**Northwestern Alberta Retired Teachers' Association**

**Proposed Budget for 2020 - 2021**

Presented at the AGM June 16, 2020

<b>Revenue</b>			
2020-2021 Memberships (abt 130 members)		\$1,300.00	
Event - Christmas Luncheon (50 x \$35)		\$1,750.00	
Event - N F (55 x \$50)		\$2,750.00	
Possible Grant - ARTA Project		\$3,000.00	
Possible Grant - ARTA Wellness		\$1,000.00	
Possible Grant - ARTA Publication		\$200.00	
<b>Total Revenue</b>			<b>\$10,000.00</b>
<b>Expenses</b>			
Community Membership		\$160.00	
Promotions		\$40.00	
Donations		\$200.00	
Events - Food Services		\$4,600.00	
Facilities & Equipment Rental		\$200.00	
Gifts and Prizes		\$350.00	
Printing & Office Supplies		\$400.00 *	
Postage & Post Office Box		\$200.00	
New Frontiers		\$2,800.00	
Technology		\$50.00	
Wellness Events		\$1,000.00	
<b>Total Expenses</b>			<b>\$10,000.00</b>

**Notes --**

\*Most of the printing is done by exec